



## UMVOTI MUNICIPALITY

**Quotations** are hereby invited in terms of section 18 (a) of the Umvoti Municipality's Supply Chain Management Policy together with section 83 of the Municipal Systems Act, No. 32 of 2000, as amended and read together with sections 110, 111 and 112 of the Municipal Finance Management Act, Act 56 of 2003 for undertaking of the below mentioned projects.

Project Description	Quotation no.	Quotation closing date
Supply and Delivery of Laptops	Q2019/03/19/SDLT	29 March 2019

### THE FOLLOWING CONDITIONS WILL APPLY:

- Prices quoted must be valid for at least thirty (30) days.
- Prices quoted must be firm and must be inclusive of VAT
- The quotation will be evaluated in terms of the 80/20 preference point system.
- The successful provider will be the one scoring the highest points.
- 1<sup>st</sup> preference will be given to local suppliers.
- original tax clearance certificate must be provided with pin
- BEE Certificate
- Proof for csd registration.
- Municipal account, lease agreement
- proof of resident only for rural resident
- MBD form 1,2,3.1,4,6.1,8 & 9 (returnable document)
- CK or company registration documents.
- Certified ID copies of members/directors not older than 3 months

### QUOTATION DOCUMENTS

Quotation Documents will be available as from **22 March 2019** from website on [www.umvoti.gov.za](http://www.umvoti.gov.za) only.

### QUOTATIONS SUBMISSION

The quotation must be enclosed in a sealed envelope marked with the respective names and deposited in the Umvoti Municipality quotations box at the Customer Relations Centre not later than **12H00 on 29 March 2019, Friday**. Telegraphic quotation, late quotation and quotation not clearly marked as prescribed will not be considered.

### ENQUIRIES

All enquiries shall be directed to **SCM offices ON 033 413 9100 from 08H00 TO 16H30**.

*Umvoti Municipality's Procurement Policy will apply and the Municipality is not bound to accept the lowest quotation or furnish any reason for the acceptance or rejection of any quotation and reserves the right to accept any quotation or part thereof.*

**MRS T. NGIBA**  
**MUNICIPAL MANAGER**

**P.O. BOX 71**  
**GREYTOWN, 3250**

**NOTICE NO: 4390**